

Entrance Examination Fee  
(commonly known as application fee)  
HK\$75.00



**W F Joseph Lee Primary School**  
9 Tin Fai Road, Tin Shui Wai, N.T.  
**Interim Admission Application Form**

**For School Use Only**

Application No

Rec'd

Date

**Part A: Applicant's Information**

Chinese Name:		English Name:		PHOTO
Sex: M / F	Place of Birth:	Date of Birth:	D M Y	
Birth Cert. No.:		Passport No. (if applicable):		
Nationality:		Language spoken at home:		
Address in Hong Kong		Telephone No.:		
		Siblings Attending W F Joseph Lee Primary School  Grade: _____ Name: _____ Grade: _____ Name: _____		
E-mail:				

**Part B: Present School Particulars**

Name of School:	School Telephone No.:
Address of School:	Grade Attending:
Reason for leaving school:	Grade Applied For:

**Part C: Parent's/Guardian's Particulars**

	Father	Mother	Guardian (Relationship: _____)
Name			
Mobile No.			
Identity Document	HK Identity Card Passport (Country: _____) Others (Please specify: _____) Note: Please tick the appropriate box.	HK Identity Card Passport (Country: _____) Others (Please specify: _____) Note: Please tick the appropriate box.	HK Identity Card Passport (Country: _____) Others (Please specify: _____) Note: Please tick the appropriate box.
Education			
Working Organization			
Occupation & Position			

Signature of Parent/Guardian

Date

**NOTES ON HOW TO COMPLETE THE APPLICATION FORM**

- The school may revise the school fee by about 4.89% (total school fee from HK\$18,400 to HK\$19,300) with effect from the 2025-2026 School Year (subject to EDB's approval). The school will issue a circular in September regarding the revised school fee.
- Return the completed application form together with entrance examination fee (commonly known as application fee) (HK\$75), the COPY of your child's birth certificate, profile page of the student handbook (with a photo), last 2 report cards and most recent test and/or exam papers of Chinese Language, English Language and Mathematics. If your child's brother/sister is studying at our school, please also attach a copy of the student profile page of his/ her student handbook. All submitted materials will not be returned.
- Only shortlisted applicants will be invited to attend a written test (Chinese, English and Mathematics) and an interview. Successful applicants will be contacted by email. Parents do not need to call or email the school.
- Forms and personal data submitted will only be used for our admission purposes and will not be returned. All data will be destroyed one year after an unsuccessful application.
- Applicants who do not receive calls within 3 months may regard their application unsuccessful.
- All fees are non-refundable and non-transferable under all circumstances. This policy applies regardless of whether you are invited to an interview, if you choose to decline the interview, or if you are unable to attend.
- Please submit the application form and relevant documents in person during school hours.
- In case of any disputes, the school reserves the right of final decision.