



和富慈善基金李宗德小學

W F JOSEPH LEE PRIMARY SCHOOL

To meet the needs of continuous development, **W F Joseph Lee Primary School** is in search of a dedicated professional to provide timely, professional and comprehensive support to school.

Social Worker / Trainer

Responsibilities:

- Develop, implement and facilitate programmes on areas such as Social-emotional Learning, Character Education, Positive Education, etc.
- Coach teachers and non-teaching staff on facilitation and counselling skills
- Manage and coordinate internal and external events, such as seminars, exhibitions, workshops, and conferences, etc.
- Prepare proposals and reports of programmes and conduct impact analysis
- Liaise with partners and stakeholders for effective execution of programmes
- Perform other duties as assigned

Requirements:

- Bachelor degree or above in Social Work or related disciplines
- Registered Social Worker preferably with experience in facilitation and training
- Knowledge in Positive Education and Character Education will be an advantage
- Excellent interpersonal, communication, organisational skills
- Organised and with strong sense of responsibility
- Proficient in both English and Chinese & proficient in MS Word, Excel and PowerPoint

Interested parties may apply with resume, stating expected salary and availability, to the **Human Resources Department** by email to recruitment@web.wfjpls.edu.hk and mark "Application for the Post of Social Worker / Trainer" in the email title.

The successful candidates will be required to undergo Sexual Conviction Record Check (SCRC) and comply with all EDB guidelines, including the vaccination or regular testing requirements.

Personal data collected will be kept in strict confidence and used for employment-related purpose only.